

A month-end audit meeting of the Town Board of the Town of Moreau was held on July 30, 2013 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Deputy Supervisor LeClair called the meeting to order at 5:30 p.m.

The Town Clerk called the roll.

**Town Board Members Present**

Robert J. Vittengl, Jr.                      Councilman  
 Bob Prendergast                              Councilman  
 Gina LeClair                                      Councilwoman and Deputy Supervisor

**Town Board Members Absent**

Todd Kusnierz                                  Councilman  
 Preston L. Jenkins, Jr.                        Supervisor

**Also Present:** Jeanne Fleury, Town Clerk; Rudy Klick, Special Projects Aide; Jesse Fish, Water Superintendent; Erin Trombley, Part-Time Recreation Director; Harry G. Gutheil, Jr., Village Resident

RFP's were sent out to American Safety Products, Tri City Fire Extinguisher and New York Fire & Signal for maintenance of fire extinguishers in Town owned buildings. New York Fire & Signal was the only company to submit a quote as follows:

	Inspect	Recharge	New Extinguisher	6 Year Maintenance	Hydrotest w/ Recharge
2.5 ABC	5.25	18.90	38.95	22.90	56.80 each
5 ABC	5.25	23.90	52.95	27.90	N/A
10 ABC	5.25	27.90	79.95	33.90	56.80 each
2.5 Water	5.25	10.75	132.95	19.90 *	
Extinguisher System-Kitchen	115.00	98.75	218.95	144.65	
1.6 Gallon Class K	98.75 Ansul		218.95		144.65 *

\*Only for five years.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to accept the quote from New York Fire & Signal to maintain the fire extinguishers in the Town owned buildings.

Roll call vote resulted as follows:

Councilman Prendergast                      Yes  
 Councilman Vittengl                              Yes  
 Councilman Kusnierz                              Absent  
 Supervisor Jenkins                                Absent  
 Deputy Supervisor LeClair                      Yes

The next item was the approval of rental of equipment from Temporary Heating Technologies to deal with a moisture problem in the basement of the new municipal building.

The Town Clerk advised that this had already been taken care of at a prior meeting. There was brief discussion about whether or not the amount had changed and that was maybe why it was being brought up again at this meeting. The Board Members weren't sure so they approved the rental of the equipment again just to be sure.

A month-end audit meeting of the Town Board of the Town of Moreau was held on July 30, 2013 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl approving the rental of equipment during the period of 6/28/13 through 7/10/13 from Temporary Heating Technologies in the amount of \$2,300.00 to deal with a moisture problem in the basement of the new municipal building.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilman Kusnierz	Absent
Supervisor Jenkins	Absent
Deputy Supervisor LeClair	Yes

[Town Clerk's Note: The rental of the equipment was approved at the July 16<sup>th</sup> meeting of the Town Board and the amount was \$2,300.00 so the amount had not changed.]

An invoice from W. J. Rourke in the amount of \$1,750.00 for staking out the grades at the site of the new municipal building was discussed at a meeting of the Town Board on June 25<sup>th</sup> and tabled until July 9<sup>th</sup>. At the July 9<sup>th</sup> meeting the Town Board approved \$3,500.00 for additional work done by W. J. Rourke. The invoice in the amount of \$1,750.00 was brought up for discussion and approval again at this meeting. Rudy Klick figured out for the Town Board that approval was needed for additional work done by W. J. Rourke in the amount of \$4,200.00 derived as follows: Town Board approval on 2/22/11 in the amount of \$3,500.00 and Town Board approval on 7/9/13 in the amount of \$3,500.00 = \$7,000.00. The amount paid to date was \$7,550.00 plus the invoice before the Board at this meeting in the amount of \$1,750.00 plus additional survey work estimated at \$1,900.00 = \$11,200.00. \$11,200.00 minus the \$7,000.00 already approved by the Town Board = \$4,200.00 the amount Rudy Klick was looking for the Town Board to approve. It was mentioned that Joe Patricke estimated the total to be \$11,500.00 minus the \$7,000.00 already approved by the Town Board, which equals \$4,500.00.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing an additional \$4,500.00 to be paid to W. J. Rourke for survey work and staking the grades at the site of the new municipal building.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilman Vittengl	Yes
Councilman Kusnierz	Absent
Supervisor Jenkins	Absent
Deputy Supervisor LeClair	Yes

Change in proposal #12 from Hoosick Valley Contractors in the amount of \$2,010.20 for drop soffit in courtroom for duct work and data drops in rooms 10, 11 and 21 of the new municipal building was before the Town Board again for approval. It was withheld from payment at the 6/30/13 audit meeting.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing change in proposal #12 from Hoosick Valley Contractors in the amount of \$2,010.20 for drop soffit in court room for duct work and data drops in rooms 10, 11 and 21 of the new municipal building.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilman Vittengl	Yes
Councilman Kusnierz	Absent
Supervisor Jenkins	Absent

A month-end audit meeting of the Town Board of the Town of Moreau was held on July 30, 2013 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Deputy Supervisor LeClair        Yes

Harry Gutheil questioned the cost of a lockset for \$700.00 and the cost of the doors in the hallway for \$7,000.00.

A motion was made by Councilman Vittengl and seconded by Councilwoman LeClair approving change in proposal #11 from Hoosick Valley Contractors in the amount of \$617.55 for labor and materials to install a pressure treated box with metal edges to mount the electric meter to and change in proposal #11 from Hoosick Valley Contractors in the amount of \$665.85 for a change in lockset function on door #34 to an institution function.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilman Kusnierz	Absent
Supervisor Jenkins	Absent
Deputy Supervisor LeClair	Yes

Invoices totaling \$2,051.10 minus a credit in the amount of \$475.00 for a grand total due of \$1,576.10 were in for audit from Albany Mack Sales for repair to the 2008 Mack Truck in the Highway Department with a memo attached from Paul Joseph, Highway Superintendent, to the Town Board. Paul Joseph was disputing the bills. The invoices were from December 2012 and January 2013 for work done on the truck. After the work was done a service bulletin was issued by Mack for the issues that were being encountered with this truck and Albany Mack did not go the route of a recall. Paul Joseph has been trying to get Albany Mack Sales to cover the repairs under the service bulletin and the only thing Albany Mack did was reduce their bills by \$475.00. Rudy Klick noted that Town Board authorization was needed before payment of the vouchers and invoices could be made since the repairs that were done on an emergency basis were over \$500.00. Councilman Vittengl, Councilman Prendergast and Deputy Supervisor LeClair were in agreement to forward a copy of the invoices to the Town's attorney to be dealt with.

Deputy Supervisor LeClair stated that fees for engineering services for Sisson Reserve, Leonelli and Cerrone are needed from the developers and need to be deposited into the Trust and Agency Account before invoices can be paid.

The vouchers and invoices from Garry Robinson for the cold storage building that was proposed for the Rec. Park and the Clark Road Culvert Project are still being withheld from audit pending more information.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing the transfer of \$8,989.88 from A1620.4 General Fund – Buildings – Contractual into A1620.2 General Fund – Buildings – Contractual to cover costs involved with legal fees associated with the purchase of 351 Reynolds Road and \$6,850.00 to purchase a Konica Minolta BizHub Copier that the Town Board approved on July 23, 2013.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilman Vittengl	Yes
Councilman Kusnierz	Absent
Supervisor Jenkins	Absent
Deputy Supervisor LeClair	Yes

A month-end audit meeting of the Town Board of the Town of Moreau was held on July 30, 2013 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Harry Gutheil spoke about the Saratoga County Water Authority Contract that was voted on at the last Town Board Meeting and he asked the Town Board Members to reconsider the contract before they signed it, if it hasn't already been signed. He asked how they could pay more for water than the existing budget. He also asked if the Town Board Members knew that the contract required the Town to purchase a minimum of 150,000 gallons of water per day at 2.112 per 1,000 gallons and he noted that the Town is paying Queensbury 96 cents per 1,000 gallons. He said at this rate the Town would be paying \$63,072.00 more than they pay Queensbury and the contract is for a term of ten years. He also noted some language in the contract that startled him. He said that if Queensbury's rate went up .015 cents and the SCWA Contract has a built in rate increase of 1 ½% per year and if those rates go up there will be a difference of \$640,000.00 more that the Town will be paying the SCWA. He asked who is going to be paying for it and what budget is it going to be paid out of. He said there is some language in the contract that startled him and he read from page 5 of the contract as follows: "The Town acknowledges that it is aware of the SCWA water capacity and disinfect and byproducts issues." He asked if the Town Board was aware of this. He also read "and despite those matters, which it acknowledges that it has been given the opportunity to make inquiry about prior to executing this contract, it still desires to enter into this contract." He asked what the Board Members know about this and asked if they were willing to buy water under this contract. Councilwoman LeClair said she was not aware of this. Harry Gutheil said it is the contract that they voted on. He went on to read, "Moreover, SCWA shall not be responsible for and does not guarantee to supply water sufficient to fight fires and shall in no manner be held liable for any resulting damage or claim for damage." He asked what kind of a contract they are signing on to. He said that he took the cost of the pump station, which he thought the low bid was \$262,000.00, and he said that if the Town buys the minimum amount of water for ten years per the contract it would be 547,750,000 gallons and divide it into \$262,000.00 and amortize it he said the Town would be adding 42 cents per 1,000 gallons for the cost of water. He said the Town Board agreed to sell water to the Village of South Glens Falls at \$2.25 per 1,000 gallons.

Councilman Vittengl stated that the biggest difference between SCWA and Queensbury for the cost of water is that on top of the cost of water there is a cost for upgrade of the facility, which is major with Queensbury that we won't have with SCWA.

Harry Gutheil stated that he did some research on it and the Town had spent around \$100,000.00 on upgrades to Queensbury and we bought 2,000,000 gallons of water so that equates to 5 cents per 1,000 gallons so he doesn't know how they can say that is major in comparison to what will be paid to SCWA. He stated that in the SCWA contract it reads, "In the event SCWA shall subsequent to the effective date of this agreement be ordered by NYS DEC, NYS DOH, U.S. EPA or successor agencies with authority to so order to expand or modify the facility or make material changes to either the facility or its' operations, notwithstanding, the price limitations set forth in paragraph 1 above the SCWA may increase the maximum price sufficient to pay for costs required for modification, expansion or material change." He said the county may have to make changes also. He said he doesn't know what kind of a deal was negotiated. He said we shouldn't have paid for the pump station to begin with.

Harry Gutheil encouraged all Town Board Members to read every word in the contract and call a special meeting to reconsider the contract if it hasn't already been signed. He said the contract exceeds \$1 million and it should require a lot of time and effort.

Deputy Supervisor LeClair stated that she would find out tomorrow if it has been signed or not.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to pay bills as audited.

Roll call vote resulted was follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilman Kusnierz	Absent

A month-end audit meeting of the Town Board of the Town of Moreau was held on July 30, 2013 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Supervisor Jenkins                      Absent  
Deputy Supervisor LeClair              Yes

**AUDITED CLAIMS**

General Fund – A Account Claim nos. 820-827, 829, 831-838, 840, 843, 845-846, 847, 849-850, 852-859, 862, 864, 867-869, 871-872, 874-879, 882-883, 885, 887-889, 891-893, 895-896, 899-901, 911, 913-914, 916-919, 921-922, 924-926, 928, 939	\$258,486.23
Town Outside Fund – B Account Claim nos. 862, 867, 890, 902-909, 928, 939	\$ 1,407.81
Highway Fund – DB Account Claim nos. 847-848, 851, 860, 863, 865-866, 870, 875, 877, 880, 884, 886, 893-894, 897-898, 912, 920, 926, 928, 929	\$100,857.49
Sewer District 1 Fund – GI Account Claim nos. 822, 836, 838, 844, 849, 867, 939	\$414.82
Water District 1 Fund – I Account Claim nos. 822, 830, 836, 838, 840-842, 867, 910, 915, 923, 939	\$4,352.61
Water District 2 Fund – II Account Claim nos. 822, 830, 836, 838, 840-842, 849, 861, 867, 873, 893, 910, 915, 923, 939	\$10,276.81
Water District 4 Fund – IV Account Claim nos. 822, 830, 836, 838, 840-842, 861, 867, 881, 910, 915, 923, 926, 939	\$10,119.78
Meadow Ridge Lighting District Fun – MR Account Claim no. 821	\$72.66
Palette Lighting District Fund – PA Account Claim no. 821	\$153.60
Palmerton Heights Lighting District Fund – PH Account Claim no. 821	\$473.17
Pinewood Lighting District Fund – PW Account Claim no. 821	\$213.77
Riverview Lighting District Fund – RV Account Claim no. 821	\$283.82
Sherwood Forest Lighting District Fund- SH Account Claim no. 821	\$240.78
Water District 3 Fund – SW Account Claim no. 822, 830, 836, 838, 840-842, 867, 910, 915, 923, 939	\$3,505.92
Transfer Station Fund – TS Account Claim nos. 822, 828, 838, 840, 867, 893, 927	\$7,426.88
Tanglewood Lighting District Fund – TW Account Claim no. 821	\$110.01
Water District 5 Fund – V Account Claim nos. 822, 830, 836, 838, 840-842, 867, 881, 915, 923, 939	\$2,131.07
Water District 6 Fund – VI Account Claim nos. 822, 830, 836, 838, 840-842, 867, 881, 910, 915, 923, 936	\$11,785.94
Woodscape II Lighting District Fund – WP Account Claim no. 821	\$272.61
Woodscape Lighting District Fund – WS Account Claim no. 821	\$366.93
Municipal Center Capital Project Fund – HC Account Claim nos. 930-937, 940-945	\$225,622.48
Landfill Reserve Fund – LF Account Claim nos. 938	\$958.71

A month-end audit meeting of the Town Board of the Town of Moreau was held on July 30, 2013 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Voided Claim Nos. 839

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to hire Paula Beames as Part-Time Transfer Station Laborer/Clerk at \$11.94 per hour with no benefits and subject to successful completion of a pre-employment physical and background check and her start date will be as soon as possible.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilman Vittengl	Yes
Councilman Kusnierz	Absent
Supervisor Jenkins	Absent
Deputy Supervisor LeClair	Yes

A motion was made by Councilman Prendergast and seconded by Deputy Supervisor LeClair to adjourn to executive session at 6:05 p.m. to discuss the employment history/performance of an unnamed employee.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilman Vittengl	Yes
Councilman Kusnierz	Absent
Supervisor Jenkins	Absent
Deputy Supervisor LeClair	Yes

Erin Trombley, Part-Time Recreation Director, sat in for part of the executive session.

The Town Clerk did not sit in on the executive session.

A motion was made by Deputy Supervisor LeClair and seconded by Councilman Prendergast to adjourn the executive session and re-open the Month-End Audit Meeting at 6:15 p.m.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilman Kusnierz	Absent
Supervisor Jenkins	Absent
Deputy Supervisor LeClair	Yes

A motion was made by Deputy Supervisor LeClair and seconded by Councilman Prendergast to terminate the employment of Erin Trombley from the position of Part-Time Recreation Director effective immediately.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilman Vittengl	Yes
Councilman Kusnierz	Absent
Supervisor Jenkins	Absent
Deputy Supervisor LeClair	Yes

A month-end audit meeting of the Town Board of the Town of Moreau was held on July 30, 2013 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

A motion was made by Deputy Supervisor LeClair and seconded by Councilman Prendergast to hire Amy Alfonso as Part-Time Recreation Program Coordinator year-round with no benefits at the rate of \$13.00 per hour subject to successful completion of a pre-employment physical and background check and six month probationary period and for her start date to be as soon as possible.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilman Vittengl	Yes
Councilman Kusnierz	Absent
Supervisor Jenkins	Absent
Deputy Supervisor LeClair	Yes

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to adjourn the Month-End Audit Meeting at 6:18 p.m.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilman Kusnierz	Absent
Supervisor Jenkins	Absent
Deputy Supervisor LeClair	Yes

Meeting adjourned.

Respectfully submitted,

Jeanne Fleury  
Town Clerk